2021 SPORTS SPECIALIST CERTIFICATION CANDIDATE GUIDE
SPRING 2020

Dear Fellow Physical Therapist:

Congratulations! By acquiring the Sports Specialist Certification Candidate Guide, you have been proactive in your interest in and pursuit of specialist certification. The specialist certification program has been designed to identify and define physical therapy specialty areas and to formally recognize physical therapists who have attained advanced knowledge and skills in those areas.

Certification also assists the public and health care community in identifying therapists with acknowledged expertise in a particular field of practice and demonstrates that physical therapists are devoted to addressing the unique needs of the people with whom we work.

Certification is achieved through successful completion of a standardized online application and examination process. Coordination of this program is provided by the American Board of Physical Therapy Specialties, the governing body for approval of new specialty areas and certification of clinical specialists. Specialty councils representing the 10 recognized specialty areas have been appointed to delineate and describe the advanced knowledge, skills, and abilities of clinical specialists; determine specific requirements for certification; and develop the certification examinations.

The dedicated volunteers currently giving their time and service to the development of this process are listed in the rosters in the beginning of this booklet. APTA established this program in 1978 to provide formal recognition for physical therapists with advanced clinical knowledge, competence, and skills in a special area of practice. The program evolved from the membership of special interest sections of APTA as a way to encourage and facilitate the professional growth of individual members and thereby facilitate growth of the entire profession.

Certified specialists have clearly demonstrated their commitment to service by the variety, depth, and consistency of their professional involvement. Their desire to attain formal recognition of their advanced clinical knowledge, competence, and skills reflects their devotion to their profession and their patients. In these times of dramatic health care reform, dedication to public service by providing high quality physical therapy services is paramount.

If you share these personal and professional principles, then you are in the right place! Please join the growing number of physical therapists who have chosen this pathway of professional development.

Thank you for your interest and I wish you success in this endeavor.

Sincerely,

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Chair, American Board of Physical Therapy Specialties
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1. GENERAL DEFINITIONS

1.1. American Physical Therapy Association

The American Physical Therapy Association (APTA) is a national professional organization representing more than 100,000 physical therapists, physical therapist assistants, and physical therapy students throughout the United States. Its goals are to serve its members and to serve the public by increasing the understanding of the physical therapist’s role in the health care system, and by fostering improvements in physical therapy education, practice, research, and professional development.

APTA established the specialist certification program in 1978 to provide formal recognition for physical therapists with advanced clinical knowledge, experience, and skills in a special area of practice, and to assist consumers and the health care community to identify physical therapy specialists.

1.2. American Board of Physical Therapy Specialties

Coordination and oversight of the specialist certification process is provided by the American Board of Physical Therapy Specialties (ABPTS), which is the governing body for approval of new specialty areas and certification of clinical specialists. ABPTS comprises board-certified physical therapists from different specialty areas; a physical therapist member of the APTA Board of Directors; an individual with expertise in test development, evaluation, and education; and a nonphysical therapist member representing the public.

The American Physical Therapy Association (APTA) prohibits preferential treatment or adverse discrimination on the basis of race, creed, color, gender, age, national or ethnic origin, sexual orientation, disability or health status in all areas including, but not limited to, its qualifications for membership, rights of members, policies, programs, activities, and employment practices.

1.3. Specialty Council

The Specialty Council, representing the area of sports physical therapy, is appointed to delineate the advanced knowledge, skills, and abilities for their specialty area; to determine the academic and clinical requirements for certification; and to develop the certification examinations and oversee the maintenance of specialist certification.

1.4. Additional Physical Therapy Examinations

Individuals interested in Cardiovascular & Pulmonary, Clinical Electrophysiology, Geriatric, Neurologic, Oncology, Orthopaedic, Pediatric, Women’s Health, and Wound Management (1st examination 2022) certifications must complete a separate online application, accessible through APTA’s Specialist Certification Program website (www.abpts.org).

1.5. National Board of Medical Examiners

The National Board of Medical Examiners® (NBME®) is a nonprofit organization that strives to provide the highest quality testing and research services to organizations involved in the licensure and certification of medical and health science professionals. NBME provides test development, test administration, editorial production, and psychometric services to ABPTS and the specialty councils.

1.6. Prometric

NBME currently delivers the specialist certification examinations by computer through Prometric. Prometric administers testing programs for educational institutions, professional associations, corporations, and other organizations. Examinations are delivered in test centers that have secure rooms dedicated to test delivery.

Note: Prometric test center locations are subject to change, and there is no guarantee that a center listed on the Prometric website at the time of application will be available for a future ABPTS administration. The most efficient way for candidates to check for test center locations is to log on to www.prometric.com and select “locate a test center.” This provides the most up-to-date information.

1.7. Restriction of the Term Board-Certified Specialist

APTA’s House of Delegates adopted a policy that no physical therapist shall purport to be a “Board-Certified Clinical Specialist” unless (s)he has successfully completed the certification process as developed by the American Board of Physical Therapy Specialties (HOD 06- 94-23-39). In addition, ABPTS does not permit applicants for certification to state that they are “board eligible.”

2. CERTIFICATION REQUIREMENTS

2.1. General Requirements

Applicants must hold a current permanent/unrestricted license to practice physical therapy in the United States or any of its possessions or territories. In addition, applicants are required to pay the application review fee.

Applicants must meet the minimum eligibility requirements for the 2021 examination when the application is submitted. Applicants are encouraged to apply prior to the deadline to expedite the application review process. However, due to the COVID-19 pandemic, applications can be submitted through October 31, 2020. Applicants must submit a complete application and review fee for each specialist certification examination.

ABPTS does not permit applicants to use the same direct patient care hours for different specialty areas.

2.2. Other Requirements

Option A

Applicants must submit evidence of 2,000 hours of direct patient care as a licensed United States physical therapist (temporary license excluded) in the specialty area within the last ten (10) years, 25% (500) of which must have occurred within the last three (3) years. Direct patient care must include activities in each of the elements of patient/client management applicable to the specialty area and included in the Description of Specialty Practice (DSP). These elements, as defined by the Guide to Physical Therapist Practice, are examination, evaluation, diagnosis, prognosis, and intervention.

CPR Certification. Applicants must be currently certified in cardiopulmonary resuscitation (CPR) by completing the American Health Association’s BLS Healthcare Provider course or American Red Cross CPR for the Professional Rescuer course.

Acute Management of Injury and Illness Certification (formerly known as Emergency Care Certification). ABPTS and the Sports Specialty Council recognize the need of sports physical therapists to demonstrate continuous competency in all content areas identified in the Sports Description of Specialty Practice.
(DSP). One of the hallmark areas identified in the DSP that delineates a sports physical therapist is Acute Management of Injury and Illness. Thus, all physical therapists who wish to become board-certified Sports Clinical Specialists must possess certification through continuing education credits in Acute Management of Injury and Illness for conditions encountered in sports medicine. Applicants must submit evidence of current knowledge in acute management of injury and illness. Acceptable evidence includes 1) completion of an Acute Management of Injury and Illness continuing education course from a continuing education provider, 2) current certification as a first responder by an agency such as the American Red Cross, 3) current certification or licensure as an emergency medical technician(EMT), 4) current certification or licensure as a paramedic, and 5) initial certification as a certified athletic trainer by the National Athletic Trainers Association Board of Credentialing (NATABOC) within the past five (5) years.

Approved continuing education courses can be offered by any entity that is serving as a continuing education provider and awarding continuing education contact hours and/or units within the physical therapy jurisdiction. University, College, or other coursework by a certified educational agency also qualifies as long as the mandatory content areas are satisfied.

Approved Acute Management of Injury and Illness certification courses by continuing education providers must meet the following requirements: the course 1) must be in a face-to-face or mixed-delivery format (no fully online courses accepted). 2) must be no less than 14 total hours in duration and must include at least 7 hours of face-to-face instruction with inclusion of hands-on activities, 3) must include both didactic and clinical instruction, 4) must include didactic and clinical testing, and 5) must include the following content areas:

- Emergency management systems
- Legal Issues
- Disease transmission
- Primary & Secondary Assessment
- Airway Emergencies & Oxygen
- Epipen Administration
- Chain of Survival & Cardiac Emergencies
  - Cardiopulmonary Resuscitation
  - Automated external defibrillation
- Injury incidence etiology, & management
  - Bleeding & wound management
  - Head injuries
    - Concussion management
  - Spine injuries
    - Equipment removal
    - Spine boarding
  - Facial injuries
    - Nasal and ocular
  - Chest, thorax, and abdominal injuries
  - Injuries to the extremities
    - Fracture & dislocation management

For all pre-approved Acute Management of Injury and Illness course options visit this list of Acute Management of Injury and Illness courses that satisfy the requirement. If you are planning to take a pre-approved Acute Management of Injury and Illness course to meet the emergency care minimum eligibility requirements but have not completed the course at the time of the application deadline (October 31, 2020), please indicate the course date(s), location(s), title, and sponsor(s) of the course you anticipating taking.

Applicants who wish to have the specialty council evaluate whether a non-pre-approved Acute Management of Injury and Illness course meets the minimum eligibility requirements must submit information about the course (syllabus, description, textbook, etc) to the Sports Physical Therapy Specialty Council for review prior to the October 31, 2020, application deadline. This request and materials to be reviewed may be emailed to spec-cert@apta.org, with the subject line “Attn: Specialty Council for Sports Physical Therapy”.

Coverage Hour Requirement

100 hours of the required 2,000 direct patient care hour requirement must be documented as athletic venue coverage. Athletic venue coverage may include activities supporting or observing medical care provided in preparation for, during, or following practices, training, or competitions. At least one item in each of the three columns below must be satisfied for hours to count toward athletic venue coverage.

<table>
<thead>
<tr>
<th>Type of Duty</th>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supporting</td>
<td>Preparation</td>
<td>Practices</td>
</tr>
<tr>
<td>Medical Care</td>
<td>(prior)</td>
<td></td>
</tr>
<tr>
<td>Observing</td>
<td>During</td>
<td>Training</td>
</tr>
<tr>
<td>Medical Care</td>
<td>Following</td>
<td>Competitions</td>
</tr>
</tbody>
</table>

In response to the COVID-19 pandemic, ABPTS and the Sports Specialty Council have waived the mandatory requirement for 2021 exam applicants that 50% of the venue coverage hours must be performed in association with a contact sport. Applicants for this cycle may document the required 100 hours in any combination of contact, limited contact, or non-contact sports to fulfill the venue coverage requirement.

Visit here for additional details and sport classification by contact level.

What Activities Constitute Venue Coverage

Applicants for specialization certification in sports physical therapy and applicants for re-certification should utilize the following guidance in calculating venue coverage hours. Because each situation is different, there is no specific list of activities that may always be included or excluded as venue coverage. However, a guiding principle to consider for defining venue coverage is: the activities in which a therapist participates immediately preceding, during or immediately following an official competition or practice athletic events, or tactical athlete and/or military competitions or physical training. This work can be fee based or pro bono. Time spent providing support of medical or athletic training personnel in any of the stated circumstances may qualify. Hours may be performed in support of primary services provided by a Medical Doctor (MD), Doctor of Osteopathy (DO), Certified Athletic Trainer (ATC), or a Physical Therapist that is a board certified Sports Clinical Specialist (SCS).

Physical therapists should check with their state practice act and the regulations of the respective sporting organization to ensure acceptable involvement by the PT.

Examples of approved venue coverage activities include:
• Time spent providing injury management and consultation for athletes in venues where athletes practice and compete e.g. interscholastic, club, intramural, collegiate, Olympic and professional) practices and competitions.
• Time spent as part of a pre-participation physical medical team for athletes.
• Time spent providing medical support for running and cycling events (e.g. holiday 5K, organized marathons, triathlons, bikeraces).
• Time spent providing care and injury management for tactical athletes/military personnel in combatives training, group physical training evolutions, obstacle course).

Option B
Applicants must submit evidence of successful completion of an APTA-accredited post professional Sports clinical residency completed within the last 10 years that has a curriculum plan reflective of the Description of Specialty Practice: Sports Physical Therapy (DSP). Experience from residencies in which the curriculum plan reflects only a portion of the DSP will not be considered.

Applicants who are currently enrolled in an ABPTRFE-accredited clinical residency, or enrolled in a residency program that has been granted candidacy status, may apply for the specialist certification examination in the appropriate specialty area prior to completion of the residency. These applicants are conditionally approved to sit for the examination, as long as they meet all other eligibility requirements, pending submission of evidence of successful completion of the ABPTRFE-accredited clinical residency to APTA’s Specialist Certification Program no later than one month before the examination window opens. To verify your residency program’s accreditation status, please visit www.abptrfe.com.

2.3. Steps to Complete Certification
Certification as a Physical Therapy Clinical Specialist consists of two major steps:

STEP 1. You must submit evidence that you have fulfilled the minimum eligibility requirements as defined by the specialty council. This includes completion of all required application forms, fees, documentation of the required practice hours, and other requirements specified by the specialty council.

You must meet all requirements by the application deadline. Due to the COVID-19 pandemic, the Specialty Council will allow late submissions through October 31, 2020.

STEP 2. Following completion of Step 1 and approval of the application, the candidate must sit for and receive a passing score on the computer-based certification exam.

Certification is awarded for a period of 10 years. ABPTS has adopted a model of continued competency throughout the years of certification rather than a one-time recertification process as the certification period lapses. This model is titled the “Maintenance of Specialist Certification (MOSC).” Please review details of the MOSC program in Section 2.4.

2.4. Maintenance of Specialist Certification (MOSC)

ABPTS has developed a model for maintaining certification that focuses on continuing competence of the physical therapist specialist. This new model is titled the “Maintenance of Specialist Certification” and includes the following elements:

• Professional Standing and Direct Patient Care Hours
• Commitment to Lifelong Learning Through Professional Development
• Practice Performance Through Examples of Patient Care and Clinical Reasoning
• Cognitive Expertise Through a Test of Knowledge in the Profession

Requirement 1: Professional Standing and Direct Patient Care Hours
• In years 3, 6, and 9, a specialist must submit evidence of current licensure as a physical therapist in the United States or any of its possessions or territories.

• In years 3, 6, and 9, a specialist must submit evidence of 200 hours of direct patient care acquired in the specialty area within the last three years. Direct patient care hours accrued in year 10 may be applied to the year three requirements for the next MOSC cycle.

Requirement 2: Commitment to Lifelong Learning through Professional Development
• Each board-certified specialist is obligated to participate in ongoing professional development, within his or her designated specialty area, which leads to a level of practice consistent with acceptable standards. Each specialist may choose to pursue professional development that leads to a level of practice beyond prevailing standards.

• A web-based system tracks an individual’s continuing competence in a specialty area. This system provides an individual account tracking mechanism for each specialist to record professional development activities during years 3, 6, and 9 of his or her certification cycle. There is not an hour requirement in this area, but the specialist must show evidence of professional development activities (equivalent to 10 MOSC credits) within two of the three designated activity categories in years 3, 6, and 9. By year 9, a specialist must have accrued a minimum of 30 MOSC credits and demonstrated professional development in each of the three designated activity categories. These activities include professional services, continuing education coursework, publications, presentations, clinical supervision and consultation, research, clinical instruction, and teaching.

• Acute Management of Injury and Illness Certification Maintenance: During each MOSC period (3 year cycle), each certified specialist must have completed an approved Acute Management of Injury and Illness continuing education course including the content are as listed in Section 2.2. MOSC approved Acute Management of Injury and Illness certification courses by continuing education providers must meet the following requirements: 1) the course can be in any educational format (i.e. face-to-face, online, or mixed-delivery), and 2) the course must be no less than 7 hours in duration.

Requirement 3: Practice Performance through Examples of Clinical Care and Reasoning
• The purpose of this requirement is to document continuing competency in patient/client management in the specialty area.
• The specialist will use an online system to complete
one reflective portfolio submission in years 3, 6, and 9 of his or her certification cycle. These reflective portfolio submissions will be used to demonstrate the specialist's use of clinical care and reasoning. Each submission must have a reflective component and must have documentation that reflects clinical reasoning.

- These reflective portfolio submissions will not be scored but will be screened for completion of required information and report.

Requirement 4: Cognitive Expertise through a Test of Knowledge in the Profession

- During year 10 of the certification cycle, the specialist will be required to sit for a recertification examination, comprising approximately 100 items. The exam will be specialty specific, assess an individual’s cognitive expertise in the specialty area, and reflect contemporary specialist practice.
- The exam blueprint breakdown for this exam will mirror that of the initial certification exam, as noted in the various Descriptions of Specialty Practice. Items will be coded and pulled from existing specialty item banks.
- Successful completion of requirements 1-3 are prerequisites for sitting for the recertification exam. If a specialist fails to receive a passing score after the first attempt, he or she will be permitted to sit for the exam one additional time and will maintain his or her certification during this one-year grace period.

Additional information about the MOSC process is available on the ABPTS website at www.abpts.org/MOSC.

Any additional questions/concerns should be addressed to staff at spec-recert@apta.org or 800/999-APTA (2782), ext. 3390.

2.5. Ineligibility for Certification

Specialty council members, ABPTS members, and cut-score study participants are prohibited from sitting for the specialist certification exam for a period of two years from the date of participation in the certification process.

3. APPLICATION PROCESS

3.1. Application Deadline

Completed applications and application review fees for the 2021 specialist certification examinations must be submitted online to the APTA Specialist Certification Program. Applicants are encouraged to apply prior to the deadline to expedite the application review process. However, due to the COVID-19 pandemic, the Specialty Council will allow late submissions through October 31, 2020.

3.2 Procedures for Application Review

The Specialist Certification Program staff will review all submitted documents and will notify applicants by email regarding approval to sit for the exam within approximately 6 weeks. Applicants who are advised to revise or provide new documents will be instructed to resubmit materials to APTA headquarters by a specified deadline.

The applicant must resubmit requested documentation within 10 business days after email notification is received.

Only one resubmission is permitted for an exam cycle.

If the applicant does not resubmit by the specified deadline, the record will indicate that he or she has not met the minimum eligibility requirements and is not approved to sit for the 2021 exam.

3.3. Services for Persons With Disabilities

The American Board of Physical Therapy Specialties (ABPTS) provides reasonable and appropriate accommodations in accordance with the Americans with Disabilities Act (ADA) for individuals with documented disabilities. The purpose of test accommodations is to provide access to the examination program. While presumably the use of accommodations will enable the individual to better demonstrate his/her knowledge or skill, accommodations are not a guarantee of improved performance, test completion, or a particular outcome.

ADA defines disability as a physical or mental impairment that substantially limits one or more major life activities as compared to most people in the general population. Examples of major life activities include, but are not limited to, walking, seeing, hearing, and learning.

Any requests must be submitted to ABPTS, accompanied by the appropriate forms and uploaded at the time of online application submission for the exam. The request for testing accommodations must include verification of the disabling condition from a professional specializing in the relevant area and a description of the requested accommodation. Applicants will be notified in the fall of the decision regarding the request and the accommodations that will be provided. If accommodation is not requested in advance, availability of accommodation cannot be guaranteed.

You may also visit testing accommodations for additional details about available APTA-approved testing accommodations, and to review a list of pre-approved personal items permitted during testing that do not require a special testing accommodation request. Pre-approved personal items are subject to inspection by test center staff.

Note: Certain testing accommodations may require shared cost with candidate.

3.4. Certification in More Than One Specialty Area

Applicants must submit a complete set of online application materials and fees for each specialist certification exam. A certified specialist who applies for certification in a second specialty area is not permitted to submit the same direct patient care hours that he or she submitted for certification in the first specialty area. The Specialist Certification Program staff will review previously submitted applications for duplication of hours.

3.5. Submission of Application

It is the applicant’s responsibility to ensure that the application is completed according to instructions.

In addition, it is imperative that you enter your name on the application exactly as it appears on the identification form you intend to present at the testing center. Please note that the way your name is entered on the application is also the way your name will appear in the APTA membership database.

Applicants who opt to pay the review fee by check should send the application fee with the appropriate payment form described in Section 3.6 below in a single mailing to:

APTA
3.6. Application Review Fee
The nonrefundable application review fee must be submitted with your online application to the APTA Specialist Certification Program. Due to the COVID-19 pandemic, the Specialty Council will allow late submissions through October 31, 2020 and will allow the fee to be paid in two payments. If a partial payment option is selected, the final partial payment is due November 30th.

Payment of the review fee may be made by check (payable to APTA) or by credit card (MasterCard, VISA, Discover, or American Express). The Payment Form must accompany your fee. The applicant review fees are listed below:

- APTA Member: $525
- Non-APTA Member: $870
- Member/Non-APTA Member Reapplication: $170

Note: Reapplications and associated fees are due October 1, 2020.

3.7. Time Limit for Active Application/Reapplication
Applicant files will remain active for only 2 consecutive exam administrations. However, eligibility for the second exam administration requires an online reapplication submission by October 1, along with a $170 reapplication fee, as well as the current examination fee by December 28. This policy applies to those who choose to defer sitting for the exam, those who are not approved to sit for the examination, and those who do not pass the exam.

Eligible reapplicants will receive reapplication information by email directly from the Specialist Certification Program. To reapply, you must submit an online reapplication, verification of current licensure to practice physical therapy, updated direct patient care hours, and any other requested documentation. The APTA Specialist Certification Program must receive this documentation by the reapplication deadline for the next scheduled exam. Reapplicants must meet the current practice requirements to be eligible to sit for the exam.

After 2 consecutive exam administrations, you must submit an entirely new application and initial applicant review fee to apply for specialist certification.

3.8. Address Changes
Should your mailing address, email address, or phone number change, please notify the APTA Specialist Certification Program immediately. The Specialist Certification Program maintains separate records from APTA’s membership database, so candidates must email (spec-cert@apta.org) or phone (800/999-2782, ext. 8520) the department.

4. SCHEDULING THE EXAM
4.1. Examination Fee and Scheduling Permit
The examination fee is submitted after you have been notified that you are eligible to sit for the exam. Due to the COVID-19 pandemic, the exam fee deadline has been extended through December 28, 2020.

You may pay the examination fee by check (payable to APTA) or by credit card (MasterCard, VISA, DISCOVER or AMEX), by mail or online. Please note that both first-time and repeat test takers must pay the following examination fees:

- APTA Member: $810
- Non-APTA Member: $1,535

If you are planning to sit for the examination in an international location, please make sure that you enter that in your online application.

Before the end of December, after your examination fee has been received, APTA’s Specialist Certification Program will send you an email with instructions on how to access and download your electronic scheduling permit online. You must download your scheduling permit before you contact Prometric to schedule a test date. Check to make sure that the information on your permit is correct, and that your first and last names exactly match the names on the identification you will use on the day of the examination. If the first and last names on your permit differs from the names on your identification, you must contact APTA immediately. The only acceptable difference is the presence of a middle name, initial, or suffix on one document and its absence on the other. Name changes or corrections cannot be made within seven business days of your scheduled testing date. You are denied admission to the test if the name on the permit does not match the name on your identification.

4.2. Test Dates
The examination will be administered at testing centers worldwide between February 27 and March 13, 2021.

4.3. How to Schedule an Appointment at a Testing Center
The Specialist Certification Program will notify approved candidates when they may begin to schedule a date to sit for the examination. Candidates are not eligible to schedule a session until they have paid their exam fee and have their scheduling permit.

You must download your scheduling permit before contacting Prometric to schedule a testing appointment. To schedule a testing appointment, you will need to provide Prometric with the scheduling number that is included on your scheduling permit. Appointments are assigned on a first-come, first-served basis; therefore, you should schedule an appointment as soon as possible after you have accessed your scheduling permit. If you defer scheduling you may not be able to make an appointment at your preferred test site or for your preferred test date. You should report any problems in scheduling a testing appointment to the Specialist Certification Program at least four weeks before the first day of the testing window to give ABPTS an opportunity to resolve the problem.

Prior to your testing appointment, you can log in at the URL provided by the Specialist Certification Program to access and reprint your permit if necessary.

4.4. Refunds and Cancellations
The Applicant Review Fee is not refundable. You must notify the specialist certification program staff through the on-line application system deferment process if you decide, for any reason, not to sit for the 2021 exam. Upon receipt of written notification, your examination fee will be refunded minus 20% of the fee. Please allow 6-8 weeks for processing.

4.5. Rescheduling an Exam
If you are unable to keep a testing appointment and would like to reschedule, you must contact Prometric three business days prior to your appointment. The rescheduled test date must fall within the testing window. Fees from your previously scheduled
test will be transferred to the rescheduled exam as follows:

a. If you contact Prometric two business days prior to your test date, you will be permitted to reschedule without penalty. If you provide less than two business days’ notice, Prometric will charge a $101 fee to reschedule your examination (rescheduling fees vary for international sites).

b. If you cancel your appointment within 2 business days or do not appear on your test date, you must contact Prometric Candidate Cares at the phone number listed in the permit and pay a $101 fee to reinstate your eligibility record in order to reschedule your appointment within the testing window (rescheduling fees vary for international sites).

5. PREPARING FOR THE EXAM
5.1. Description of Specialty Practice (DSP)
The Descriptions of Specialty Practice (DSP) are documents developed for each specialty area that outline the knowledge, skills, and abilities related to clinical practice in the specialty area. The DSP content is based on a detailed practice analysis conducted by the specialty council. A practice analysis involves extensive research, including survey data and judgments of subject matter experts, of the knowledge, tasks, and roles that describe advanced specialty practice. The specialty council develops the written exam from the DSP and includes a percentage of questions from each of the major content areas identified in the practice analysis. Because applicants will find the DSP for their specialty area helpful in organizing exam preparation, a copy is made available electronically to each new applicant upon submission of their application and payment of the application review fee. If you wish to purchase an advance copy of the DSP, please contact APTA’s Member Services at 800-999-2782.

5.2. Exam Content Outline
The content outline for the exam that specifies the percentage of questions in each major content area is found on page 14. The content outline is presented as an approximation of the test construction and should not be interpreted as an exact distribution of test items.

5.3. Preparation for the Exam
You declare your intent to sit for the specialist certification exam at the time of application and are expected to begin preparation for the exam at that time. You are responsible for determining the method and amount of preparation necessary for the exam. Results from candidate surveys suggest that helpful methods of examination preparation include, but are not limited to, advanced level texts, Physical Therapy, and other journals containing current physical therapy research. You may also want to review the Description of Specialty Practice and the content outline to determine what content will be covered on the exam and to direct your study efforts.

5.4. Review Materials and Courses
Resource Guide information, prepared by APTA’s Sports Academy, can be found on page 17. Some academies hold review courses related to advanced practice in their specialty area. Applicants should contact their section directly to receive information. Neither ABPTS nor the specialty councils review or endorse the content of review materials and courses.

5.5. Study Groups
The APTA Specialist Certification Program maintains a list of candidates who are interested in participating in study groups. To be included in study group listings, select “participate in study group” and answer “yes” on the online application. The study group list of candidates who have indicated their interest will be generated by the end of November 2020.

5.6. Exam Development
The specialist certification examinations are developed by specialty councils of ABPTS. APTA has contracted with the NBME to assist in the development, administration, scoring, and reporting of results for the certification examinations. Using the DSP as a basis, the specialty councils make the final determinations regarding the exam content and the number of items in each area.

Questions (items) for the exam are solicited from content area experts currently practicing in the specialty area representing the full range of practice settings and focus in all regions of the country. Item writers attend workshops and receive instruction to enable them to write high-quality, practice-related test items. Test items undergo extensive editing and review by subject matter experts and professional test editors before specialty councils approve them to be placed on the examinations.

5.7. Exam Question Format
Questions (items) are designed to test synthesis and analysis levels of cognitive skills, as well as content knowledge. The exam is composed of objective multiple-choice questions with four or five answer choices. The questions either stand alone or are part of a series that relates to a presented case study. Beginning on page 10 are sample questions that are representative of the format of questions for each exam, but may not necessarily reflect the ability level or content of the items. There are 200 items on the exam, consisting of 50 questions in each 1½-hour time block.

5.8. Answer Strategy
You should consider answers to each question carefully and eliminate the least likely ones instead of randomly selecting an answer. Please keep in mind that there is no penalty for incorrect responses. Since test scores are based on the actual number of questions answered correctly, it is to the candidate’s advantage to select an answer for each question rather than leaving any blank. There is only one best answer for each question.

5.9. Tutorial
After you are approved to sit for the examination, the Specialist Certification Program will make available a tutorial so that you may practice using the testing software prior to your test day. The tutorial can be accessed on the APTA Specialist Certification website (http://www.abpts.org/SpecCertExamTutorial/). You should acquaint yourself with the testing software well before your test date. Test center staff are not authorized to provide instruction on use of the software.

The tutorial is also available at the beginning of the examination session. You may use up to 10 minutes before beginning the examination. The test driver is easy to understand and requires little prior computer experience.

6. SITTING FOR THE EXAM
6.1. Computer Testing
The specialist certification examinations are administered by computer. The examination questions are presented on computers, and candidates provide their responses using a
mouse or keyboard. NBME works with Prometric to deliver these examinations worldwide at more than 300 test centers. Approved candidates should contact Prometric as soon as possible once they have their scheduling permit to schedule a testing appointment. Candidates may take the test on any day that it is offered during the testing window, provided that there is space at the Prometric test center of choice.

6.2. Test Centers and Testing Conditions
Prometric provides computer-based testing services for academic assessment, professional licensure, and certification. Please be aware that there may be test takers from other professions taking examinations during your test administration. Their exam schedule may differ from your schedule, and they may arrive and depart at different times.

These test centers provide the resources necessary for secure administration of the examination, including video and audio monitoring and recording, and use of digital cameras to record the identity of candidates.

6.3. Exam Time
You should arrive 30 minutes before your scheduled testing appointment.

The official exam time begins the moment that you enter your Candidate identification number. There are 200 questions on the exam. The exam is administered during a seven (7) hour testing session, which consists of a brief tutorial (up to 10 minutes), four 1½-hour test-blocks, and 50 minutes of optional break time to be used in between any block. Please note that if you finish a section early, you may not use the extra time for a different section of the exam, however, this time will be available as additional break time.

If you have unused time after you complete the examination, you will be given the opportunity to complete an online survey about the test administration. The purpose of the survey is to evaluate the test scheduling and delivery procedures. Your responses will be kept confidential, and the time you take to complete this survey will not detract from your allotted examination time.

6.4. Admission to the Test
You should arrive at the test center at least 30 minutes before your scheduled testing time on your testing day. If you arrive late, the test center administrator may refuse you admission. If you arrive more than 30 minutes in between your scheduled testing time, you will not be admitted. In that event, you must pay a $101 fee to Prometric to reinstate your eligibility record in order to reschedule your appointment within the testing window (rescheduling fees vary for international sites).

Upon arrival at the test center, you must present a printed copy of your scheduling permit or present it electronically (e.g. via Smartphone) and an unexpired, government-issued form of identification (such as a current driver’s license, valid passport, or military ID) that includes both your photograph and signature. If your identification contains your photograph but not your signature, you may use another form of unexpired identification that contains your signature, such as student/ employee identification card or a credit card, to supplement your photo-bearing, government-issued identification.

As a security procedure, you will be photographed before you begin taking the examination. You will also sign a test center log, and store your personal belongings in your assigned locker. You will be scanned with a handheld metal detector and be asked to empty and turn out your pockets prior to entry into the testing room to confirm that you have no prohibited items. You will be required to remove eyeglasses for visual inspection by the test center administrators. Jewelry, except for wedding and engagement rings, is prohibited and hair accessories are subject to inspection. You should not wear ornate clips, combs, barrettes, headbands, and other hair accessories. Any examinee wearing any of these items may be prohibited from wearing them in the testing room, and asked to store such items in their locker. These inspections will take a few seconds, and will be done at check-in and upon return from breaks.

If you brought a printed copy of your scheduling permit, The name on your scheduling permit must exactly match the name on your identification form. The only acceptable difference would be the presence of middle name or middle initial, or suffix on one document and its absence on the other. If you do not present your permit and required identification on the exam day, you will be denied admission to test. In that event, you must pay a fee to Prometric to reschedule your test (see section 4.5 for additional instructions).

6.5. Testing Regulations and Rules of Conduct
Test center staff monitor all testing sessions. Candidates must follow instructions of test center staff throughout the examination. Test center staff are not authorized to answer questions from candidates regarding examination content, testing software, or scoring.

If staff observes a candidate violating test administration rules or engaging in other forms of irregular behavior during an examination, the test center staff will not necessarily tell the candidate of the observation at the time of the examination. Test center administrators are required to report such incidents to NBME; each is fully investigated.

Candidates may not bring any personal belongings into the testing area, including but not limited to the following:

- Mechanical or electronic devices, such as cellular telephones, calculators, watches of any type, electronic paging devices, recording or filming devices, radios
- Outerwear such as coats, jackets, head wear, gloves
- Book bags, backpacks, handbags, briefcases, wallets
- Books, notes, study materials, or scratch paper
- Food, candy, gum, or beverages

If you bring any personal belongings to the test center, you must store them in a designated locker outside the testing room. You should keep in mind that the lockers are small and that mechanical or electronic devices stored in lockers must be turned off. Making notes of any kind during an examination, except on the laminated writing surface provided at the test center, is not permitted a reduction of the test accommodations. Any of these items may be prohibited from keeping any of these items may be prohibited from wearing them in the testing room, and asked to store such items in their locker. These inspections will take a few seconds, and will be done at check-in and upon return from breaks.

If you brought a printed copy of your scheduling permit, The name on your scheduling permit must exactly match the name on your identification form. The only acceptable difference would be the presence of middle name or middle initial, or suffix on one document and its absence on the other. If you do not present your permit and required identification on the exam day, you will be denied admission to test. In that event, you must pay a fee to Prometric to reschedule your test (see section 4.5 for additional instructions).

6.6. Irregular Behavior During the Examination Process
Irregular behavior includes any action by candidates or others when solicited by a candidate that subverts or attempts to subvert the examination process. Test center administrators are required to report any irregular behavior by a candidate during the examination. Irregular behavior may include, but is

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not limited to, the following:

- Seeking and/or obtaining access to examination materials
- Impersonating a candidate or engaging another individual to take the examination by proxy
- Giving, receiving, or obtaining unauthorized assistance during the examination or attempting to do so
- Making notes of any kind during an examination except on the erasable writing surface provided at the test center
- Memorizing and/or reproducing examination materials
- Failure to adhere to test center regulations
- Possessing unauthorized materials during an examination administration (e.g., recording devices, photographic equipment, electronic paging devices, cellular telephones, reference materials)
- Any other behavior that threatens the integrity of the specialist certification examinations

Looking in the direction of the computer monitor of another candidate during the examination may be construed as evidence of copying or attempting to copy, and a report of such behavior may result in a determination of irregular behavior. Candidates must not discuss the examination while a session is in process. Test center administrators are required to report all suspected incidents of irregular behavior. A candidate who engages in irregular behavior or who violates test administration rules may be subject to invalidation of their examination.

6.7. Canceled or Delayed Exam Administration or Problems at the Testing Center

Every effort is made to administer an examination at the scheduled test time and location. On occasion, however, exam administrations may be delayed or canceled in emergencies such as severe weather, a natural disaster that renders a Prometric Testing Center (PTC) inaccessible or unsafe, or extreme technical difficulties. If Prometric closes a testing center where you have already scheduled a testing appointment, it will reschedule the examination appointment at no additional charge.

In that event, Prometric will attempt to notify you in advance of your testing appointment to schedule a different time and/ or center. Rescheduling an appointment for a different time or center may occur at the last minute due to limited availability of seats in a PTC.

One week prior to testing, you are advised to confirm your appointment with Prometric and maintain flexibility in any travel arrangements you may make.

If you experience an emergency situation on the day of your examination that you feel may jeopardize your ability to perform effectively on the examination, you may be eligible to postpone sitting for the examination until 2022. However, please note that if you opt to still sit for the examination and are not successful, this is not a basis for appealing examination results and your ability to sit again in 2022 at no additional cost may be in jeopardy.

Any candidate, once checked in and seated at a test station, who is delayed to take the examination by more than 30 minutes because of technical difficulties, is responsible for reporting the delay to the Specialist Certification Program at 800/999-2782, ext 8520, as soon as possible. For such cases, the candidate may be eligible to choose to reschedule his or her examination at no additional charge. Before deciding to reschedule, you should be sure that there is another appointment available during the testing-block period. The test administration will not be considered “irregular” if you choose to remain and test despite the delay. You will receive the maximum number of hours available to candidates to complete the exam even if the test is delayed.

Any candidate, once checked in and seated at a test station, who has a concern or complaint about the test center environment, should immediately report the problem to the Specialist Certification Program at 800/999-2782, ext. 8520, as soon as possible.

6.8. Exam Deferral

Candidates may defer their examinations through the ABPTS online application system located at http://www.abpts.org. To access your application click on “Online Application” from the Quick Links menu. It is recommended that you review the deferral guidelines before submitting your deferral. Please note you will receive an email confirming the deferral.

6.9. Equipment Malfunction

Should you experience any difficulty with the computer, please notify the test center administrator immediately. Do not wait until you have completed the exam to bring equipment malfunctions to the attention of the test center administrator. Once again, if you feel that the problem was not resolved to your satisfaction, you should contact the Specialist Certification Program at 800/999-2782, ext. 8520 as soon as possible.

Please note that, occasionally, a computer at the test center may need to be restarted. Prometric has appropriate safeguards in place to ensure the integrity of candidate examination data. As soon as a candidate answers a test item, the response is immediately copied and saved on the candidate’s directory on the server at a center. If there is a computer restart, the driver locates the results from the directory and picks up where the examinee left off. The system does not change or delete any responses. Thus, examination data are captured at the instant a candidate responds to a question; the computer can be restarted, if necessary, without losing or corrupting examination data.

6.10. Incomplete Examinations

After you start taking an examination, you cannot cancel or reschedule that examination unless a technical problem prevents you from completing your examination. As noted in section 6.9, if you experience a computer problem during the test, notify test center staff immediately. The testing software is designed to allow the test to restart at the point it was interrupted. In most cases, your test can be restarted at the point of interruption with no loss of testing time. If you do not finish the exam for any reason you are not permitted to resume the incomplete sections of the test. You must reapply for the next regularly scheduled administration (see section on “Reapplication” 3.7). The examination fee is nonrefundable for incomplete examinations.

7. EXAM RESULTS

7.6. Exam Results and Notification

After ABPTS meets in May 2021 to make certification decisions, score reports will be prepared for online distribution.
in mid-June 2021. The score report specifies your examination score, the passing score on the examination, and feedback on your performance in the major competency areas tested. In late-June 2021, the Specialist Certification Program staff will send you an email notification announcing that score reports are available online, including instructions on how to access and download your score report.

Although there is a time lapse between the close of the examination window and the availability of examination results, much is happening during this period of time. Key validation takes place after the exam window closes in March. Key validation is a process of preliminary scoring and item analysis of the exam data, followed by careful evaluation of the item-level data, to identify potentially flawed or incorrect items prior to final scoring. During April and early May, standard setting committees are convened at the NBME to participate in content-based standard setting studies. The outcome of each committee’s standard setting meeting is the recommendation of a passing standard of each of the specialty examinations during their May meeting. NBME then scores the specialist certification examinations and candidates are notified of their exam results as soon as this information is received by the Specialist Certification Program.

### 7.7. Scaled Scores

While your score is based on the number of questions answered correctly, it is a scaled score. ABPTS requires a scaled score of 500 to pass the examination. Scaling is a procedure that converts raw scores (number of correct responses) to a more easily interpretable scale. The purpose of scaling scores is to simplify things by keeping the passing score at the same number (e.g., 500) for all exam forms, while the raw scores necessary for passing may vary for different forms.

### 7.8. Passing Scores

The certification examinations assess a clearly defined domain of knowledge and skills. You will be certified upon achievement of a passing score on the examination. The passing score is based on a detailed analysis of exam data and a recommended performance standard from a panel of clinical subject matter experts. This panel includes physical therapists in the specialty representing diversity in practice setting, years of experience, theoretical perspective, and geographic region.

Upon receiving board-certification, the candidate will:
- receive a certificate recognizing board certification as a specialist in an area of physical therapy
- be entitled to note they are “board-certified” in their specialty
- receive a board certified specialists lapel pin in his or her specialty area be recognized by his or her colleagues at APTA’s annual Ceremony for Recognition of Clinical Specialists at APTA’s Combined Sections Meeting
- be included in the online Directory of Certified Clinical Specialists in Physical Therapy

### 8. CONFIDENTIALITY

#### 8.6. Confidentiality of Applicant Identity

Applicant names, application documents, and test scores are considered confidential. Only Specialist Certification Program staff, members of the American Board of Physical Therapy Specialties, members of the Specialty Council, and designated staff at the NBME and its subcontractors shall have access to this information. Applicant identity can be released for study group purposes only, with the consent of each applicant. Copies of test scores will be released only at the written request of the candidate.

#### 8.7. Confidentiality of Examination Content

All candidates must sign/acknowledge the Affidavit & Pledge of Confidentiality in their online application for certification. Candidates must not disclose examination content to others or reproduce any portion of the examination in any manner. The examination of any candidate who violates these security rules will not be scored.

### 9. GROUNDS FOR DISCIPLINARY ACTION

Applicants or candidates who are determined to have engaged in fraud, misrepresentation, or irregular behavior in the application or examination process, to have disclosed examination content to others or reproduced any portion of the examination in any manner, or to have violated the Affidavit & Pledge of Confidentiality will be subject to disciplinary action, to be determined by ABPTS, which may include, without limitation, withdrawal of any certification granted and permanent or temporary exclusion from the certification process. Before taking disciplinary action, ABPTS will give the individual written notice of the evidence against the candidate and an opportunity to respond.

### 10. PROCEDURES FOR REVIEW OF DECISIONS

#### 10.6. Reconsideration of Decision Regarding Eligibility to Sit for the Exam

An applicant whom the Specialty Council has determined to be ineligible may request the Council to reconsider its denial of eligibility. The request for reconsideration must specify the grounds on which it is based. An applicant may submit new information in support of his or her request for reconsideration. An applicant may challenge the Specialty Council’s application of the eligibility requirements to his or her case, but not the requirements themselves. An applicant may not appeal to ABPTS unless he or she has first submitted a request for reconsideration to the Council. An applicant must submit his or her request for reconsideration no later than two weeks from the date of the denial letter. For purposes of determining compliance with the foregoing deadline, a request for reconsideration will be deemed submitted on the postmark date. The Specialty Council will notify the applicant in writing of its decision on reconsideration.

#### 10.7. Appeal to ABPTS of Specialty Council’s Decision Regarding Eligibility to Sit for the Exam

An applicant who wishes to submit an appeal must contact the Specialist Certification Program for a complete copy of the procedures.

An applicant whom the Council has determined upon reconsideration to be ineligible may appeal the decision to ABPTS. An applicant may challenge the Council’s application of the eligibility requirements to his or her case, but not the requirements themselves. The applicant must submit his or her appeal no later than 2 weeks from the date of the Council’s decision on reconsideration. The appeal must be in writing and must be addressed to the Chair of ABPTS at the APTA Specialist Certification Program. For purposes of determining compliance with the foregoing deadline, a request for reconsideration will be deemed submitted on the postmark date. The appeal must specify the grounds on which it is based.

The Appeal Committee, a committee of ABPTS, will be responsible for the review and disposition of requests from
applicants for appeal of a Specialty Council decision. The Appeal Committee will make its decision no later than 30 days from the date of receipt of the request for appeal. The Appeal Committee will send written notification of its decision to the Chair of the Specialty Council and the applicant by certified mail, return receipt requested, no later than 7 days from the date of its decision.

10.8. Procedures for Review of Certification Actions
A candidate who wishes to request that ABPTS reconsider its decision to deny certification must request a complete copy of procedures from the Specialist Certification Program.

The purpose of the ABPTS reconsideration procedure is to enable a candidate to challenge an ABPTS decision denying certification and to seek relief from untoward circumstances associated with the onsite administration of the examination and errors in the transmission of examination responses due to technical malfunction. To be considered, the request must include supporting evidence of technical malfunction.

Candidates must submit a request for reconsideration in writing and address the request to the Chair of ABPTS at the APTA Specialist Certification Program. To request reconsideration, the candidate must submit a written request no later than 2 weeks after the date of the letter notifying the candidate of exam results. For purposes of determining compliance with the foregoing deadline, a request for reconsideration will be deemed submitted on the postmark date. The request for reconsideration must specify the grounds on which it is based and the corrective action sought. Within seven days of the receipt of a request for consideration ABPTS will acknowledge in writing the receipt of the request, including the date on which the request was received.

10.9. Appeal to APTA Board of Directors of ABPTS
Decision to Deny Certification
A person may not appeal to the APTA Board of Directors unless he or she has submitted a request for reconsideration to ABPTS. A candidate who wishes to submit an appeal must request a complete copy of procedures from the Specialist Certification Program. Any candidate adversely affected by the ABPTS decision on reconsideration may appeal to the APTA Board of Directors within 14 days of receipt of the ABPTS notification of the Appeal Committee’s decision. A candidate must submit this appeal in writing, and the candidate must address it to the President of the APTA at the APTA Governance Department. The candidate must also send a copy of the written appeal to the Chair of ABPTS at the APTA Specialist Certification Program. The appeal must set forth arguments in support of the candidate’s position. ABPTS will send written acknowledgment of receipt of the appeal to the candidate within seven days after ABPTS receives the candidate’s written appeal request.

11. EXAM CONTENT OUTLINE & SAMPLE QUESTIONS
11.1. Exam Content Outline
The examination will comprise approximately 200 questions. Questions may include graphics. Examination questions can represent both a practice expectation and a knowledge area associated with that expectation. The following is a summary, including the percent of exam questions for each of the major components of the

Sample Questions

A sports clinical specialist is providing sideline coverage for a collegiate soccer game. During the first half of the game, a 22-year-old male soccer player goes up for a head ball and is struck in the face by the elbow of another player. He falls to the ground covering his face and nose with his hands. The referee immediately calls the sports clinical specialist on the field. When the physical therapist gets to the athlete he is conscious, lying on his side, and bleeding from his nose.

Questions

1. Which of the following tests is most likely to rule out an injury to the cervical spine?
   A. Reflex testing of the upper extremities
   B. Cranial nerve testing
   C. Motor and sensory testing of the upper extremities/lower extremities
   D. Torg ratio testing

2. Which of the following is the most appropriate action by the sports clinical specialist?
   A. Do not allow the athlete to return to play, and activate EMS immediately.
   B. Allow the athlete to return to play immediately, but closely observe his behavior.
   C. Allow the athlete to return to play in the second half of the game.
   D. Do not allow the athlete to return to play, and monitor mental status and vitals every 5 minutes.

One week later, the athlete asks for permission to return to play. He says that he had nausea, headaches, and difficulty concentrating and reading in class for 3 days after the incident, but these symptoms have resolved.

3. Which of the following criteria is the sports clinical
specialist most likely to use to determine whether this athlete be allowed to return to play?
A. Normal findings on neuropsychological testing at 1 week after the incident.
B. No symptoms on provocative testing 1 week after his symptoms resolved.
C. No headache or posttraumatic amnesia 1 week after the incident.
D. Normal findings on brain imaging studies 1 week after his symptoms resolved.

4. What imaging modality is most appropriate for use with an athlete with acute concussive symptoms?
A. CT scan
B. MRI
C. Head and cervical spine radiographs
D. PET scan

5. Which of the following impact mechanisms has the least likelihood of causing a head injury in a soccer player?
A. Collision between 2 players heading the ball.
B. Collision between the goalkeeper and the goal post.
C. A player heading the ball using proper technique.
D. A ball kicked against the head of a player

6. Which of the following mouthpieces is likely to be most effective in decreasing the severity of head injury?
A. Stock mouthpiece covering the incisors and canine teeth.
B. Custom air extraction mouthpiece covering the incisor teeth to the molars.
C. Boil-and-bite mouthpiece covering incisor teeth to the premolars.
D. Stock mouthpiece covering all of the mandibular teeth.

A neuropsychological test is described to identify impaired cognitive function in athletes with brain injury. The test accuracy data are as follows:

<table>
<thead>
<tr>
<th>Test</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sensitivity</td>
<td>36%</td>
</tr>
<tr>
<td>Specificity</td>
<td>92%</td>
</tr>
<tr>
<td>Likelihood ratio (-)</td>
<td>0.07%</td>
</tr>
<tr>
<td>Likelihood ratio (+)</td>
<td>4.5%</td>
</tr>
</tbody>
</table>

7. Which of the following test results is the most clinical useful?
A. A positive result, ruling in the condition.
B. A negative result, ruling out the condition.
C. Both a negative and a positive result are clinically useful.
D. Neither a negative nor a positive result is clinically useful.
12. RESOURCE GUIDE INFORMATION

Resource guides are compiled by APTA sections and board-certified specialists to reflect current literature in the specialty area. They are provided for your information only. Neither the ABPTS nor the specialty councils has reviewed or endorsed the content of these lists. In addition, reviewing these resources does not guarantee that a candidate will receive a passing score on the specialist certification examination.

Sports Physical Therapy Resource Information
American Academy of Sports Physical Therapy
Mark DeCarlo, Executive Director
Board-Certified Sports Clinical Specialist
P.O. Box 431
Zionsville, IN 46077-0431
Phone: 317/973-2163
mdecarlo@aaspt.org
www.spts.org